

Landscape Committee Meeting Minutes

Meeting Date: November 14, 2023

Committee Attendees: Connie Milne (Chair), Rob Gaines (Board Liaison), Forrest Chappell, Jim Blohm, Melony Mack, Pat Perkins

Absent: Chuck McKinney, Paul Limauro

Meeting Notes:

1. Meeting Minutes from 10/10/23 were approved. Motion made by Pat, seconded by Forrest

2. Board Liaison
 - a. Rob Gaines was introduced as our new Board Liaison, replacing Chuck McKinney. Rob provided a brief introduction. Welcome, Rob!

3. US Lawns Pending Items
 - a. Revised 2024 contract in on the agenda for tomorrow night's Board Meeting for their approval.
 - b. Irrigation winterization and contract: Scheduled the week after Thanksgiving.
 - c. Fall Flowers will be installed soon.
 - d. Tree trimming will be scheduled in February
 - e. Discussed use of ground cover in grassy strips between sidewalk and street instead of grass. One of the issues with ground cover will be weed control. It would need to be done by hand.
 - f. Remove shrubs at main entrance that are in the way of the sidewalk extension project no later than the first week of December.
 - g. The ES entrance island needs to be cleaned up due to volunteer roses, etc.

4. Sidewalk/Trees (Paul)
 - a. Trees: The following tree plantings are already done or are promised to be done this year:
Planting two trees on Wilderness Lane
3020 Looking Glass and Majesty, one tree on each.
2812 Einstein Drive, one tree
2713 Einstein Drive, one tree
 - b. Sidewalks: Repairs will resume in May, 2024

- 5. Traffic Circle
 - a. All shrub installations and sod have been completed.
 - b. We have a 1 year mite treatment agreement with JR for the roses. This includes a dormant oil spray in the winter with spray in the spring when temperatures start to rise.

- 6. 2024 Budget – Contracts & Projects
 - a. Contracts
 - i. USL 2024: Submitted to Board for approval tomorrow night.
 - 1. Irrigation: Removed from contract.
 - 2. Removed annual flowers and replaced with shrubs.
 - ii. Ponds/Fountains: Solitude
 - 1. We will continue maintenance on all 3 ponds and fountains.
 - iii. Irrigation contract with CIS pending Board approval tomorrow night.
 - b. Landscape Projects
 - i. The next phase of irrigation planned in 2024 was removed due to denied access to pond water on adjoining property. Postponed to 2025.
 - ii. Either the main entrance or the front of the Village Hall will be the targeted landscape project. The dependency is the completion of West Neck Rd.

- 7. Next Meeting: February 13,2024 at 1:30

Open Action Items:

Description	Owner(s)	Target Date	Notes/Status
Research and finalize water sources for Legendary Drive irrigation.	Committee		
Coordinate sidewalk repairs and tree trim & replacement with City	Paul		Ongoing
Re-Landscape Main Entrance		Spring 2024	On hold due to WN Rd expansion project

