

**WEST NECK COMMUNITY ASSOCIATION (WNCA)**  
**RECREATION STANDING COMMITTEE**  
**May 18, 2022**

**Background:** On August 18, 2021, the WNCA Board approved the establishment of a Recreation Committee as an ad hoc committee. In March 2022 the Ad Hoc Committee Chair reported on the results of the recreation survey that affirmed community interest in having outdoor recreation activities on three parcels owned by the WNCA. This document now establishes the Recreation Committee as a Standing Committee of the WNCA.

**Members:** Membership shall be open to all WNCA property owners in good standing. The goal is to have a minimum of eight (8) people serving on the committee with at least one member residing in each of the 8 villages (Arthur Parke, Blue Lake, Browningstone, Carrollton, Emerson Spring, The Grove, Rosecrest, Wordsworth). Committee members shall select a Chair and/or Co-Chairs.

The Village Hall General Manager shall be an ex officio voting member of the committee. A Board liaison will be appointed to serve on the committee and shall be a non-voting member.

**Purpose:** The purpose of the Recreation Committee is to develop and execute short-, mid-, and long-term plans and provide recommendations to the Board of Directors that promote outdoor recreational activities for West Neck homeowners on lands owned by the West Neck Community Association (WNCA).

**Roles and Responsibilities:**

- Work in conjunction with the Village Hall General Manager in developing recreation policies and procedures
- Develop and monitor a plan of action in reaching recreational goals
- Assess community needs and progress on a continual basis and make adaptive responses
- Prepare a budget, if applicable, which must be submitted annually to the Finance Committee for Board approval. The committee may not execute any agreements or contracts nor expend any funds on behalf of the WNCA without prior approval of the Board of Directors.

**Meetings:** The Recreation Committee will meet as often as it deems necessary to fulfill its purpose. The Chair, or designee, shall provide a written report, inclusive of meeting minutes, to the Board liaison and General Manager to update the Board prior to the next scheduled meeting.