

West Neck Community Association
Issue: Recreation Committee Ad Hoc or Standing
November 17, 2021

Issue: Should the Association's Recreation Committee be a Standing or an Ad Hoc Committee.

Background: At the previous Board of Directors meeting the Board approved the creation of an Ad Hoc Recreation Committee. There wasn't any discussion as to why an Ad Hoc committee and not a Standing committee. Since then a new Board has been seated and it is therefore appropriate to address this issue since it is this Board which will approve the committee charter.

The Villages at West Neck were the first age 55 and better community built in Virginia Beach. From day one our community logo has proclaimed "An Active Adult Community". Everyone that enters the main entrance sees the "An Active Adult Community" banner under our name. It is who we profess to be.

When the community built the Village Hall and Pool it included space for both active and sedentary leisure activities. The fitness center is popular with a small contingent of homeowners, the pool is a popular summer amenity for the 20-30% who join and the various yoga and exercise classes are popular with smaller specific groups of homeowners. There are a large group of sedentary leisure activities in the ever increasing number of word, card, board, tile, study, craft and painting activities that fill the Village Hall interior on any given day.

In 2016 the Village of West Neck's Strategic Planning Committee published a proposed Mission Statement "to insure The Villages of West Neck provide a viable, safe and hospitable environment in which active adults can live, grow and recreate". Their follow-on Vision Statement proposed the Board of Directors "sustain and promote The Villages of West Neck as the region's premier choice for active adult living".

Discussion: It is appropriate given the above background that our Association have a bonified recreation committee. The question is simply one that is organized and tasked for a short specific time or task or one that is organized and tasked to continue to engage homeowners, expand and update recreational activities, facilities and programs and put true meaning to the slogan "an active adult community".

Recommendation: The establishment of a permanent (standing) Recreation Committee is essential and is in keeping with who we profess to be and the intent of the Association's Strategic Planning Committee's stated efforts to move us forward.

West Neck Community Association

Recreation Committee Charter

November 17, 2021

Purpose: The purpose of the Recreation Committee is to provide assistance to the Board of Directors in the identification, planning, development, operation and conduct of community recreational facilities, activities and leagues. The Committee shall:

1. Create an active and open Community spirit through implementation of recreational activities, leagues, programs and policies
2. Routinely (at least annually) brief the Board of Directors on research conducted and identify recommended Community recreational needs
3. Identify to the Board of Directors, on an as occurring basis, any land, facilities, equipment, funding and human resources required to meet proposed recreational activities and programs
4. Always attempt to provide a range of recreational activities and programs that meet the various physical and age demographics of the Community
5. Submit for Board of Directors approval any Community-wide communications, except for notices and schedules of established league and non-league recreational activities and programs
6. Work in conjunction with the Village Hall & Pool General Manager in developing proposed recreation policies and procedures for Board approval
7. Promote as many league opportunities as possible
8. Foster an atmosphere that helps homeowners identify with the Community
9. Involve homeowner volunteers to the extent possible in meeting any recreational activity or program personnel requirements
10. Provide any annual funding requirements to the Finance, Budget and Insurance Committee in sufficient time for committee consideration in the annual budget process
11. Operate on a self-sustaining basis unless financing is specifically provided for in the budget.

Authority: The Recreation Committee has the authority to meet its stated purpose which shall include oversight of all recreational facilities, activities, leagues, programs and equipment in accordance with approved policies and procedures. The Committee will not execute any agreements or contracts nor expend any funds on behalf of the Association without prior written approval of the Board of Directors.

Composition: The Recreation Committee shall be open to all homeowners in good standing. The goal is to have a minimum of eight (8) volunteers with at least one member residing in each Village. There is no Committee maximum. The Village Hall & Pool General Manager shall be an ex officio voting member of the Committee.

Term: Once a homeowner is approved by the Board of Directors for Recreation Committee membership it shall be effective until terminated or the Committee member resigns. At the first Committee meeting a chair shall be elected by the majority of Committee members present. A quorum for any Committee action shall be a minimum of 50% of approved members.

Meetings: The Recreation Committee shall meet as often as it deems necessary to fulfill its purpose.

Reporting: The Chair, or a member designated by the Chair in their absence, shall provide a written report, inclusive of meeting minutes, to the Board liaison and the Village Hall & Pool General Manager to update the Board prior to the next scheduled Board of Directors meeting.